

# Vincent L. Triggs Elementary School School Organizational Team Meeting



## Meeting Information:

<b>Date</b>	Thursday, March 28, 2024
<b>Time</b>	3:30 pm
<b>Location</b>	Triggs ES Library & Google Meet
<b>Team Members</b>	<p>Annemarie Stover- <i>Principal</i>            Michelle Schuebel- <i>Assistant Principal</i>            Teanna Streng - <i>Licensed Staff (Chair)</i>            Heather Callahan - <i>Licensed Staff (Notetaker)</i>            Ellie Mendez- <i>Support Staff</i>            Matthew Okada - <i>Parent (Vice Chair)</i>            Emily Bailey - <i>Parent</i>            Eileen Banda- <i>Parent</i></p>

## Minutes:

<b>Welcome</b>	<ul style="list-style-type: none"> <li>● Roll Call               <ul style="list-style-type: none"> <li>○ All present, Welcome Mrs Stover!!</li> </ul> </li> </ul>
<b>Old Business</b>	<ul style="list-style-type: none"> <li>● Any unresolved old business               <ul style="list-style-type: none"> <li>○ None</li> </ul> </li> <li>● Approve previous meeting's minutes               <ul style="list-style-type: none"> <li>○ Motion approved</li> </ul> </li> </ul>
<b>New Items</b>	<ul style="list-style-type: none"> <li>● Transition Status               <ul style="list-style-type: none"> <li>○ Mrs. Stover shared the transition status</li> <li>○ Very excited to join Triggs team</li> <li>○ First official start date was March 25, 2024</li> <li>○ Still providing support to previous school ( since they now are without a principal) while supporting Triggs</li> <li>○ Last 8 weeks of school year, value hard work Mrs, Schuebel had done, provide support to Schuebel</li> <li>○ Focusing on building relationships with staff, the</li> </ul> </li> </ul>



	<ul style="list-style-type: none"> <li>students, and the community</li> <li>○ Looking into hiring for next year, watching current student teachers</li> <li>○ Staff perceptions are positive, and welcoming</li> <li>○ Goal is to support what is already in place at Triggs</li> <li>○ Parents feel Triggs has a wonderful culture</li> <li>● SPP (Continuous Improvement Plan)-updates from Admin             <ul style="list-style-type: none"> <li>○ Preparing for testing season (SBAC and MAP)</li> <li>○ Staff participated in testing training this week</li> <li>○ Goal is for reading scores to go up</li> <li>○ After school tutoring to support SBAC, ends March 28.</li> </ul> </li> <li>● Public Comment Period (6 minutes)             <ul style="list-style-type: none"> <li>○ None</li> </ul> </li> </ul>
<p><b>General Discussion</b></p>	<ul style="list-style-type: none"> <li>● Nevada Reading Week &amp; Career Week Feedback             <ul style="list-style-type: none"> <li>○ NVWR end of Feb                 <ul style="list-style-type: none"> <li>■ Very organized, week ran smoothly</li> <li>■ Books and Bikes went smoothly even after many surprises the day before</li> </ul> </li> <li>○ Career Week end of March                 <ul style="list-style-type: none"> <li>■ Students enjoyed Careers on Wheels</li> </ul> </li> </ul> </li> <li>● Public Comment Period (6 minutes)             <ul style="list-style-type: none"> <li>○ Question whether Triggs was providing summer school, which we are not</li> </ul> </li> </ul>
<p><b>Closing</b></p>	<ul style="list-style-type: none"> <li>● Next Meeting             <ul style="list-style-type: none"> <li>○ April 11, 2024</li> </ul> </li> <li>● Public Comment Period (4 minutes)             <ul style="list-style-type: none"> <li>○ Teacher Appreciation Week                 <ul style="list-style-type: none"> <li>■ May 6-10</li> <li>■ Parent would like to do gifts for teachers, shown how to access the Triggs website and click on teacher's link to their favorite things list</li> <li>■ Book Fair is week before</li> <li>■ Spring Musical is May 2 and 3</li> <li>■ Field Day</li> </ul> </li> <li>○ Motion to close meeting, second to close</li> </ul> </li> </ul>

**PLEASE NOTE:** Speakers wishing to speak during the public comment period for this meeting may call (702-799-1890) or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes in which to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, team members, the principal, and the school district staff. Speakers that are disruptive will be asked to leave the meeting.