



**SAFEKEY PARENT INFORMATION SHEET**  
CITY OF NORTH LAS VEGAS  
NEIGHBORHOOD & LEISURE SERVICES – SAFEKEY  
3909 W. WASHBURN RD., NORTH LAS VEGAS, NV 89031  
Telephone: (702) 633-1608 Fax: (702) 633-2571 | [www.cityofnorthlasvegas.com](http://www.cityofnorthlasvegas.com)

## **SAFEKEY PROGRAM INFORMATION**

### **SAFEKEY PROGRAM:**

Monday, August 8, 2022 through Monday, May 22, 2023

### **SAFEKEY SCHOOL SITES:**

Antonello • Bruner • Cozine • Dickens • Duncan • Elizondo • Gilbert • Goynes • Guy • Hayden  
Mackey • Perkins • Priest • Scott • Simmons • Tartan • Triggs • Watson • Wilhelm • Wolfe

### **HOLIDAY CLOSURES:**

Labor Day, September 5, 2022  
Nevada Day, October 28, 2022  
Veteran's Day, November 11, 2022  
Thanksgiving Day, November 24, 2022  
Family Day, November 25, 2022  
Christmas Day, December 25, 2022  
New Year's Day, January 1, 2023  
Martin Luther King Jr. Day, January 16, 2023  
President's Day, February 20, 2023

### **SAFEKEY PROGRAM**

Safekey is a structured before and after school Recreational Enrichment Program designed for K-5th grade children. Safekey is offered at CCSD school sites and provides a variety of activities and social events such as arts and crafts, 4-H STEM, diversity program, fitness activities and physical games that are facilitated by trained staff.

Children may work on homework during homework time during the hours of Safekey, but we cannot enforce the completion of homework or ensure that it is done correctly. Safekey is a recreation-based program, we do not offer tutoring or homework help. This is to ensure that children are not misadvised on homework.

You must sign your child in and out daily. The person who is scheduled to pick up your child must be listed on the participation form and they must show proper identification.

Every child must have a new Safekey participation form on file for the 2022-2023 school year.

### **PREPAID SAFEKEY PROGRAM**

Safekey is a prepaid program. Each child must have an appropriate morning or afternoon pass on their account before they can attend. If there is no available, pass on the students account, services will be refused and the student will be sent to the school's front office.

### **REFUND POLICY**

Once payment has been received, there will be no refunds or credits. A pass may be transferred if notice of non-attendance is given in advance. Transfer of a pass must be requested by phone to the Administrative Safekey office at (702) 633-1608 or via e-mail to [cnlvsafekey@cityofnorthlasvegas.com](mailto:cnlvsafekey@cityofnorthlasvegas.com) by the end of the business day. NO EXCEPTIONS. Late requests will not be accepted.

### **LATE PICKUP**

A \$15 late pick-up fee is assessed for every 10-minute increment the child stays past the scheduled program time, beginning at 6:01 p.m. The late fee is due at the time of pick up or before the participant returns to the program.

## **ADDITIONAL RESOURCES**

**Please contact Las Vegas Urban League for Financial Assistance with Safekey Fees**

**Las Vegas Urban League  
Child Care Subsidy Program**

**Administration Offices:**  
2470 North Decatur, Suite 150  
Las Vegas, Nevada 89108

**Hours of Operation:**  
Monday through Friday 8:00am-5:00pm

For additional information, please call or e-mail:  
(702) 473-9400  
[childcareinfo@lvul.org](mailto:childcareinfo@lvul.org)

Updated: April 4, 2022